Position Title:
Undergraduate Research Assistant for the Center for Educational Transformation

Reports to:
Dr. Lisa M. Hooper, Richard O. Jacobson Endowed Chair for Research, and Director for the Center for Educational Transformation

Terms of Employment:
• For the fall and spring semesters: 10 - 12 hours per week, beginning August 26, 2019 and ending May 8, 2020. Does not include the week of Thanksgiving Break, Spring Break or the interims between semesters
• Preference will be given to individuals who are available during the day

Compensation:
• Hourly compensation is $10.00 per hour
• Undergraduate Research Assistants do not work during Thanksgiving Break, Spring Break, or the interims between semesters

Position Description:
As an undergraduate research assistant, you will assist with the procedures associated with the conceptualization and conduct of ethical, culturally responsive research and community engagement. Your duties may include:
• Conducting literature reviews
• Writing annotated bibliographies
• Writing abstracts and presenting papers for conferences
• Writing papers literature reviews or other parts of manuscripts
• Conducting interviews and focus groups
• Cleaning and managing data
• Data analysis
• Attending Center meetings
• Assisting in locating and writing grants
• Measurement development
• Traveling to schools or other community agencies (i.e., conducting research activities off campus)

Qualifications:
• Must be enrolled in classes at UNI
• Must have and maintain a strong GPA
• Willingness to make a one year commitment
• Some interest in research topics related to diversity and culture preferred
• Some interest in formal and informal human helping (e.g., coaching, counseling, law, medicine, nutrition, psychology, social work, teaching)

Application Process and Deadline:
To apply complete the online application found at https://careerservices.uni.edu/job-board and submit your unofficial grade report to Dr. Lisa Hooper at lisa.hooper@uni.edu.
One letter of recommendation will be required post-interview.

Please address any questions or concerns to Dr. Lisa Hooper at lisa.hooper@uni.edu.